



Starston Parish Council

Chairman: Philip Astor

Parish Clerk: Joanne Madders

Email: clerk@starstonparishcouncil.gov.uk

Minutes of Starston Parish Council Meeting held in the Jubilee Hall at 7.30 pm, Monday 20th July 2026

Present: Cllr P Astor, Cllr C Sparrow, Cllr K O'Keeffe, Cllr V Baker

Clerk to the Parish Council: Jo Madders

Members of the public: 1

2026/59 To consider accepting apologies for absence

Cllr J Broadhurst emailed her apologies before the meeting and these were accepted. District Councillors Clayton Hudson and Delme Thompson both emailed their apologies prior to the meeting. No apologies were received from Cllr J Stone or Cllr S Griffin.

2026/60 To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations

None declared.

2026/61 To approve and sign the minutes of the meeting held on 18th May 2026.

Amendment made to 2026/45 word 'in' changed to 'to'.

Resolved to approve the minutes as an accurate record of the meeting. The Chair signed the minutes.

2026/62 The Clerk to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that have been undertaken since the last meeting.

Completed Actions;

2026/39 The Clerk has updated all policies on the website.

2026/48 The Clerk has organised the insurance renewal with Zurich.

2026/54 The Chair/Clerk responded to the planning application.

Incomplete Actions;

2026/12 Clerk to investigate possibility of using new website for Emergency Plan.

2026/63 To receive reports on matters of interest to the parish from District and County Councillors.

Cllr Thompson was absent from the meeting but sent his report in advance – see Appendix 1. Councillors discussed the upcoming changes to planning decision making. The Clerk will email Cllr Thompson with concerns raised about the new process. **Action: Clerk**

Cllr Hudson was absent from the meeting but sent his report in advance – see Appendix 2.

Cllr Kerrison gave a verbal report and had also sent his report and introductory letter by email – see Appendix 3. Councillors raised some highway concerns and County Councillor Kerrison



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explained the rationale behind diversion routes in the area, and also upcoming road closures and diversions. Concerns over flooding were also raised and discussed.

2026/64 Parishioner open forum.

One resident attended the meeting.

2026/65 To receive and ratify matters relating to the finances

- a) To receive the current financial position
Unanimously agreed.
- b) Approve future payments
Unanimously agreed. Neighbourhood Plan funds will be used for dog waste bin expenses.
- c) Clerk's time sheet.
Unanimously agreed.
- d) Clerk's expenses from 19th May to date.
Unanimously agreed.
- e) Review expenditure vs budget to date
Duly noted. The Clerk will remove underspends from the commitment column.

2026/66 To approve grant application from PCC for church yard maintenance.

The PCC request for churchyard maintenance came in via email but not on an official grant application form. **Councillors agreed to a £500 grant but will request that the official application form is completed for all future applications.**

2026/67 To receive an update on the litter pick taking place on 15th August 2026

Cllr Baker is arranging the litter pick. No volunteers have come forward to date. Adverts have been included in Pigeon Post. Jubilee Hall has been booked for 1 hour but may not be required if there is only one volunteer. Cllr Baker will email the risk assessment to the Clerk.

Cllr Baker left the meeting at 8.45pm.

2026/68 To receive an update on SAMS2 equipment

The Clerk has emailed Andy Leitch but had no reply. The Chair will now make contact.

2026/69 To consider matters relating to village maintenance, PROW and highways

Gary Overland has agreed that Bunns Lane needs some attention. The Chair has requested further signage related to speed and priority on the approach to the bridge, but this has been rejected as being either unnecessary or inappropriate.



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2026/70 To receive an update from the Emergency Plan Co-ordinator

The Chair and Cllr Broadhurst have been working on the emergency plan and a questionnaire to update the plan. Information will be included in the next edition of Pigeon Post.

2026/71 To receive an update on tree planting matters

The Tree Warden was absent from the meeting.

2026/72 To consider planning applications received

Application Number: 2026/1762

Location: Cranes Watering Farm Rushall Road Starston Norfolk IP20 9NE

Proposal: Erection of hay storage barn

Noted - not for consultation.

2026/73 To receive an update on the 'Warm Welcome' initiative

The Chair reported that Warm Welcome continues and is sometimes full.

2026/74 Correspondence received

- Fire Safety Campaign: Norfolk Fire & Rescue Service
The Chair will print one of the posters to display on the noticeboard. Action: Chair
- GNLP 2024 – Notice of intention to commence plan making
Noted.
- MP request: Bus service improvement
Noted. The Clerk will reply to the email. Action: Clerk
- South Norfolk Food Waste Info
Noted.
- Upcoming changes to planning decision making
Discussed at 2026/63.

2026/75 The Clerk to provide and receive items for the next agenda and confirm the date and time of the next Parish Council meeting, to be held on 21st September 2026 in the Jubilee Hall at 7.30pm.

Noted.

Meeting closed at 8.55pm

Signed as a true record of the meeting of Starston Parish Council held on 20th July 2026.

Chair



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BANK RECONCILIATION & FINANCE DETAIL SHEET as at 30 June 2026					
			Payments Total	Receipts Total	Bank Actual
		Balance B/F			15,570.88
1 May 26 - 30 June 26	Total Payments		1,400.27		
1 May 26 - 30 June 26	Total Receipts			330.00	
	Bank Closing Balance 30th April 2026				14,500.61
	Earmarked Reserves				
	Norfolk Community Foundation Covid 19 Grant	£ -			
	CIL Money	£ 1,711.02			
	Neighbourhood Plan	£ 1,613.01			
	Warm Spaces Grant	£ -			
	Keep it Going Grant	£ -			
	South Norfolk in Bloom Grant	£ 330.00			
	Total Money Held	£3,654.03			
	General Reserves i.e. Bank reconciled balance less monies held				10,846.58
	Payments Details				
21/05/2026	Norfolk ALC Subs			144.97	
21/05/2026	Zurich Insurance			241.00	
21/05/2026	Clerk Expenses			110.68	
21/05/2026	Jubilee Hall Hire			105.00	
21/05/2026	Carol Bailey Audit fee			90.00	
29/05/2026	Clerk Salary May			253.20	
29/05/2026	HMRC May			63.20	
31/05/2026	Bank charges			7.00	
02/06/2026	Frank Peason Postfix			30.02	
30/06/2026	Clerk Salary June			278.40	
30/06/2026	HMRC June			69.80	
30/06/2026	Bank charges			7.00	
	Total Payments			1,400.27	
	Receipts Details				
SNDC	South Norfolk in Bloom Grant			330.00	
	Total Receipts			330.00	
	Future payments to be approved by Council				
SNDC	Dog Bins			204.58	
J Madders	Clerk Expenses			45.10	
O J Fencing	Repairs to fence (to be reimbursed by Insurance claim) + vat			795.00	
Philip Astor	Reimburse new dog bins			422.81	
	Total Future Payments			1,467.49	



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Appendix 1

Report from District Councillor Delme Thompson

Cllr Delme Thompson: Parish Update July 2026.

Pink Ladies Tractor Run

Many thanks to all who came out to support this fantastic event once again this year, and many congratulations to all who took part. It's a pleasure to help marshal this event and lovely to see the strength of support year after year. Long may it continue.

Pulham Youth Engagement Project – Community Organisation of the Year!

While I appreciate this is of course outside the Parish, it was very pleasing to see this project - which is attended by children from several surrounding villages – recognised at the South Norfolk Community Awards, recently. I hope we will all continue to raise awareness of the club with local families, and encourage our young people to engage with the numerous activities available to them, every Monday evening.

Food Waste Collection - Week of 27 July

From July 2026, food waste collections will begin rolling out across South Norfolk as part of a new free weekly collection service. Collections in this area are scheduled to begin in the week of 27 July - but please check for updates using the postcode checker here: [Food Waste Collection Checker](#)

You should soon be receiving your kitchen caddy, outdoor food waste bin and liners. Simply pop your food waste into the caddy, such as peelings, leftovers, and out-of-date food, then empty it into your outdoor bin. **It will be collected on the same day as your rubbish and recycling**, by a separate vehicle dedicated to collecting food waste. Full details are available here: [South Norfolk food waste collections | Broadland and South Norfolk](#)

Local Government Reorganisation – South Norfolk Legal Challenge

As previously mentioned, at the full council meeting in February 2026, there was almost unanimous agreement that the council should set aside a budget of £250,000 for matters relating to LGR, in the interests of residents. When the announcement of the 3 Unitary model was received, we wrote to the minister seeking additional information on how and why the decision was taken – which would place this area into England's poorest council stretching from Holt, to Great Yarmouth, and Diss.

We recently received a response from Central Government, declining to provide any further clarity – but confirming the Minister's decision overruled recommendations from multiple advisors. Our KC has raised serious questions over the process followed by government, and confirmed that the only way to force the minister to explain the decision to residents is through a legal challenge.

Contrary to recent sensationalist headlines, the cost for this initial action is likely to be circa £15,000 – not the full £250,000. I am aware that labour, liberal and independent councillors are describing the challenge as futile. However, given the serious consequences that the 3 Unitary model has for our area – and notwithstanding the fact that following the Ministers' statement in the House last Thursday, several of his own colleagues branded the proposals as ill thought through and unworkable - at our full council meeting this evening, 20 July, I will be urging all councillors to stand up for those who elected them, and back the legal challenge to secure detailed clarification and full accountability from central government.



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Appendix 2

Report from District Councillor Clayton Hudson

Well done to everyone who took part / supported the Pink Ladies Tractor Run!

Given the recent heatwaves, a big thank you to residents that have been handing out cold drinks and ice creams to show their appreciation for the refuse (bin collection) crews, who have continued to deliver an excellent service despite the challenging conditions. These small acts of kindness have been greatly appreciated by the crews and have helped boost morale as they carry out their rounds in the heat.

From 27th July 2026, food waste collections will begin rolling out across South Norfolk as part of a new free weekly collection service more details here

<https://www.southnorfolkandbroadland.gov.uk/news/new-food-waste-collections-to-roll-out-across-south-norfolk>

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Appendix 3

Report and letter from County Councillor Joseph Kerrison

Dear Councillors & Residents,

Introductory Letter:

Firstly, I thank you for your warm welcome into my new role as your elected County Councillor for East Depwade. Regardless of who you voted for and which political party you align yourself with, I am honoured to represent you and will be a strong voice for you on Norfolk County Council. I ask that Parish Councils distribute my official email as far and wide across the area as possible; I am readily available for all and any concerns you may have which I may be able to help with.

I have been made Deputy Cabinet Leader for Highways and Transport, the benefits of which I am looking forward to bringing to our area which is in need of organisation and efficiency when it comes to road maintenance, repairs and stronger rural transport links.

We are heading into a period of uncertainty with regards to Local Government Reorganisation. I cannot think of a division more likely to suffer the expensive and disproportionate consequences of becoming part of the new 'East Norfolk' unitary authority. I will be fighting against LGR in the hopes that we do not dilute our local identity and are able to deliver key services such as Adult Social Care and Children's Services in a smooth and orderly way which gives people a better chance at improving their quality of life.

In the coming days, we will be focussing on which grants are available and how best to distribute them; with my priority being the protection of rural character and heritage, support for local services and community facilities, and incentivising local business and initiative.

If there is anything I can do to support the various projects you have ongoing or wish to establish for the betterment of our local area, please do not hesitate to get in contact.

Yours sincerely,

Councillor Joseph Kerrison
Division East Depwade

Email: joseph.kerrison.cllr@norfolk.gov.uk

Direct Dial: +441603228988

Please see helpful information and updates from County below:

Children and young people urged to learn key water safety tips this Drowning Prevention Week

Children and young people in Norfolk are being urged to learn water safety skills during Drowning Prevention Week following a rise in drowning incidents nationally.

The campaign promotes simple actions such as calling 999, floating to regain control, using buoyancy aids, and avoiding entering the water to rescue others.



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Schools, parents and youth groups are encouraged to use local resources and attend free sessions to help keep young people safe ahead of the summer holidays.

More Illegal Tobacco seized in Great Yarmouth inspections

Further to the announcement from Trading Standards last week on the seizure of illegal tobacco, a further 40,000 illegal cigarettes and 13.8kg of hand rolling tobacco have been seized from four businesses in Great Yarmouth following joint inspections by Trading Standards and partner agencies.

The action, part of Operation CeCe, highlights ongoing efforts to disrupt organised crime linked to illicit tobacco and protect communities.

Authorities warn that illegal tobacco sales harm the local economy, enable underage sales, and may be connected to wider criminal activity.

Big Norfolk Holiday Fun – Summer 2026 – July 20th – September 2nd

Big Norfolk Holiday Fun, funded by the UK Government, provides free holiday activities and nutritious meals for eligible children and young people across Norfolk.

The Summer 2026 programme is open to children aged 4–16 who receive benefits-related free school meals, including 4-year-olds in Reception.

Awarded Places are also available for particularly vulnerable children, including refugees, young carers, children in care, children excluded from school, socially isolated children, and victims of domestic abuse or exploitation.

What is available...

- Free, enriching holiday activities delivered by trusted local providers across Norfolk.
- A nutritious meal at every session.
- Inclusive provision, including support for children with additional needs.
- Online booking through the Eequ activity finder.

Activities include multisports, cycling, swimming, outdoor adventure, drama, dance, arts and crafts, and more.

Members are asked to help promote the programme locally so eligible families are aware of the support available.

- Share campaign messages through divisions, community networks, newsletters and local meetings.
- Share posts from Active Norfolk and Norfolk County Council social media channels.
- Signpost families to the campaign webpage: www.norfolk.gov.uk/bignorfolkholidayfun.
- Professionals should refer vulnerable children for Awarded Places where appropriate.

Further information: bnhf@norfolk.gov.uk

Norfolk has published a three-year plan to improve support for children and young people with special educational needs and disabilities (SEND).

https://norfolkcc.cmis.uk.com/norfolkcc/DelegatedDecisions/tabid/67/ctl/ViewCMIS_DecisionDetails/mid/391/Id/2016/Default.aspx

National Updates

Mayors to drive public service reform

The government has announced plans for mayors to “drive” reforms in how public services are procured, commissioned and delivered, saying this will boost local bargaining power and help “crack down on profiteering”.

In a ministerial statement on June 17th, communities secretary Steve Reed said the government would set up a “task and finish group” that will “jointly define the role of mayors and strategic authorities in public service reform”



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The move follows the granting of new powers for mayors in May, including the capacity to make decisions on transport and works act orders in their areas.

It falls within the 'right to request' process, part of the devolution act which enables mayors to request new controls, funding and partnership from government.

This follows five regional mayors earlier this month being provided additional abilities to shape specific local initiatives under the right to request in areas such as flood resilience.

Pubs, shops and local assets protected with communities in charge

The government has announced a £61m Community Right to Buy Fund to help local people take over pubs, shops and other valued community assets at risk of closure.

This forms part of a wider £301m package to support high streets and shift power to communities, alongside reforms to give tenants more control and improve local service delivery.

Additional measures include funding for community-led service pilots, better data sharing, and action to tackle profiteering in housing and children's social care

Every child to get access to enriching activities to build skills and confidence for life

The government has announced a £132.5m "Every Child Can" programme to ensure all children can access enrichment activities such as sport, arts and outdoor learning, both in and outside school.

New national benchmarks will guide schools and colleges in delivering high-quality opportunities to build skills, confidence and wellbeing, helping reduce inequalities in access.

The initiative forms part of wider investment in youth services, sport and culture to tackle isolation and improve outcomes for young people.

Dear Residents, District & Town/Parish Councillors,

Please find below my Norfolk County Council report for July 2026.

If you have any questions, queries or concerns, please do not hesitate to contact me via:

joseph.kerrison.cllr@norfolk.gov.uk

Please see helpful information and updates from County below:

Electrical waste collections resume at Norfolk Recycling Centres from 13 July

Norfolk County Council has confirmed that electrical waste items and batteries will again be accepted at all Norfolk recycling centres from Monday 13 July.

The service was temporarily suspended following a significant fire in April at commercial premises in Thetford used by the council's previous electrical waste contractor. This reduced treatment capacity and meant some electrical items and batteries could not be accepted at recycling centres across the county. New arrangements are now in place through the Producer Compliance Scheme, Recycling Lives. Shred Station, based in Rackheath, will collect and treat waste electrical and electronic equipment, allowing the service to resume safely.

Councillors may wish to share this update with residents and thank them for their patience while alternative arrangements were put in place.

Residents can book a visit to a Norfolk recycling centre on the county council website:

[Norfolk Recycling Centre bookings](#)

Local Member Fund and Norfolk Community Fund Reallocated

The Local Member Fund and Norfolk Community Fund have been reallocated to the Fire and Rescue Service, which has seen a 73% increase in demand, and the Highways Department, to ensure that money is spent better proportionately and efficiently in dealing with potholes and investing into damage-



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preventative road treatment. Please find available Local Funding Opportunities at the end of this report. For any community group, person or organisation looking for funding support, please contact me directly.

Bus Shelter Grant Application Guidance

For the attention of the Clerk. As requested by various Parish / Town Councils, please find Bus Shelter Grant Application Guidance attached separately on the circulated email.

Norfolk Rural Business Awards winners

A teenage farmer keeping a rare breed of cattle going, a pioneering vineyard and a popular community hub were among the diverse group of winners at this year's Norfolk Rural Business Awards.

Individuals, businesses and local organisations who lead by example in our rural areas were recognised in a ceremony held at the Royal Norfolk Show on 25 June.

The Norfolk Rural Business Awards are organised by Norfolk County Council in partnership with the Royal Norfolk Agricultural Association to showcase the best the rural county has to offer, and the event is now a firm fixture in the county's calendar.

Norfolk Fire & Rescue Service – fire safety campaign

Norfolk Fire & Rescue Service, working with the Norfolk Resilience Forum, is running a fire safety campaign in response to the increased risk of outdoor fires during the recent hot, dry weather.

The campaign is being promoted across Norfolk, with parish councils asked to display fire prevention posters in higher-risk coastal and inland areas.

Councillors can support the campaign by sharing the advice locally and displaying posters in appropriate community locations. (Posters should only be displayed with the appropriate permissions and must not be placed on street furniture without consent). Posters can be requested from norfolkresilienceforum@norfolk.gov.uk.

Further fire safety advice, including safety both inside and outside the home, is available on the county council webpages [here](#)

Norfolk County Council submits judicial review of LGR proposals

A judicial review has been submitted by Norfolk County Council in response to the proposed Local Government Reorganisation (LGR) programme in Norfolk.

The submission of a judicial review represents an early stage in the legal process. The court will consider whether the case should be granted permission to proceed. If so, the case would move to a substantive hearing where the lawfulness of the Government's decision-making process will be examined.

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Flood readiness

Residents are being reminded that flooding can happen at any time of year, including during the summer months. The [Norfolk Strategic Flooding Alliance \(NSFA\)](#), which brings together organisations across the county to manage flood risk, is urging people to stay aware and be prepared.

Although flooding is often associated with winter storms, sudden summer downpours can also cause flash flooding, particularly after prolonged hot and dry weather. Last summer, Norfolk County Council's Flood and Water team received 100 reports of flooding, including 54 confirmed cases of internal flooding. More than a third of home insurance flood claims occur between June and August, with almost a quarter occurring in July and August alone.

Flash flooding can happen quickly, affect homes and businesses not previously considered at risk, and may be difficult to predict.

Councillors can find out more and signpost residents to practical flood preparation advice on the county council webpages [here](#).

Flooding anywhere in Norfolk can be reported via the Flooding Hotline on 0344 800 8013.

In an emergency, or where there is immediate danger to life, residents should dial 999.

Local Funding Opportunities

• Norfolk Community Foundation

Offers a wide range of grants and support for local groups.

<https://www.norfolkfoundation.com/funding-support>
grants@norfolkfoundation.com

01603 623958



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- **Empowering Communities Partnership (Padlet)**

A live board of funding opportunities and support for voluntary and community groups.

<https://www.ecnorfolk.org.uk/advice-and-information/funding-support>

- **Family Hubs Community Fund**

Funding to support families and children through local hubs.

<https://www.norfolk.gov.uk/article/41062/Family-hubs-Community-Fund>

- **Norfolk Association of Local Councils (NALC)**

NALC lists a variety of funding opportunities relevant to parish and town councils and community groups.

<https://www.norfolkalc.gov.uk/funding/>

National Funding Sources

- **The National Lottery Community Fund**

Grants over £10,000 for projects that bring people together and improve community life.

<https://www.tnlcommunityfund.org.uk>

- **Sport England**

Funding for physical activity and sport-based community projects.

<https://www.sportengland.org/funds>

Local Support and networking

- **Community Action Norfolk (CAN)**

Offers workshops, advice, and strategic support for community groups.

<https://www.communityactionnorfolk.org.uk/sites/>

- **Norfolk Community Directory**

A searchable directory of local services, groups, and support networks.

<https://communitydirectory.norfolk.gov.uk>

- **Empowering Communities Partnership**

A partnership offering support for the day-to-day running of voluntary, community and social enterprise organisations in Norfolk.

<https://www.ecnorfolk.org.uk>

- **Get Involved Skills Norfolk and Waveney**



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Easy access to training, skills and development for voluntary and community groups

<https://getinvolvedskills.org.uk>

- **Get Involved Norfolk**

Get InVOLved Norfolk is a great way to advertise your volunteer roles, connect with potential volunteers and share roles straight to your social media.

<https://getinvolvednorfolk.org.uk>

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