



Starston Parish Council

Chair: Philip Astor

Parish Clerk: Joanne Madders

Email: clerk@starstonparishcouncil.gov.uk

TO MEMBERS OF THE COUNCIL

Councillors are hereby summoned to the Parish Council meeting to be held in the Jubilee Hall, Starston, on Monday 18th May 2026 at 7.30pm.

Members of the public and press are welcome to attend.

AGENDA

1. Appointment of Chairman and signing of Declaration of Office.
2. To consider accepting apologies for absence.
3. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
4. To agree recommended revisions of annually reviewed policies.
5. Confirmation / Appointment of Representatives
 - a) Vice Chair
 - b) Tree Warden
 - c) SAM2 Equipment
 - d) Footpath Warden
 - e) Welcome to Starston
 - f) Starston Litter Pick
 - g) Internal Control of Finances
 - h) Highways
 - i) Emergency Plan Co-ordinator
6. To approve and sign the minutes of the last meeting held on 16th March 2026.
7. The Clerk to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that have been undertaken since the last meeting.
8. To receive reports on matters of interest to the parish from District and County Councillors.
9. Parishioner open forum – please advise the Clerk in advance of the meeting if you will be raising any points.
10. To receive and ratify the Internal Auditor's report for year ending 2025-26.
11. Presentation of the 2025-26 End of Year finance report.
 - a) Council to agree the accounts for year ending 31 March 2026 including explanation of variances
 - b) Council to agree to declare itself as exempt from a limited assurance review
 - c) Council to agree to self-certify their accounts
 - d) Council to agree the Annual Governance Statement 2025-26
 - e) Council to agree the Accounting Statements 2025-26
 - f) To note the period for the public to exercise their rights to run from Monday 1st June to Monday 13th July 2026
12. To receive and ratify matters relating to the finances including:
 - a) To agree to pay the Clerk's salary for the year in monthly instalments on the last working day of each month (currently £3,924, NJC Spine LC2 Point 18, monthly instalment £327)



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- b) Clerk's time sheet
- c) Clerk's Expenses from 16th March to date
- d) Review expenditure vs budget to date for 2026-27

13. To approve Zurich insurance renewal quote.
14. To approve the Asset Register 2025-26.
15. To agree a date for the 2026 Starston Community Litter Pick.
16. To consider matters relating to village maintenance, PROW and highways.
17. To receive an update from the Emergency Plan Co-ordinator.
18. To receive an update on tree planting matters, including South Norfolk in Bloom grant to be received.
19. To consider planning applications received –
2026/1075 Pleasure Farm, Cross Road, Starston – Discharge of condition 10 surface water drainage for existing application 2025/3392
20. To receive an update on the 'Warm Welcome' initiative.
21. Correspondence received –
 - Priscilla Bacon Email
 - New PC Introduction Email
 - Surface Water Drainage Email
 - Local Government Reorganisation Email
 - Harleston Letter of Thanks
 - Mindful Village Emails
 - East Pye Solar
 - South Norfolk Planning Update
22. To note the Annual Parish Meeting will be held on Thursday 21st May 2026 at 7.00 for 7.30pm in the Jubilee Hall.
23. The Clerk to provide and receive items for the next agenda and confirm the date and time of the next Parish Council Meeting to be Monday 20th July 2026 at 7.30pm.

Jo Madders
Clerk to Starston Parish Council
9 May 2026