



Starston Parish Council

Parish Clerk: Libby Alexander, 25 Hill Farm Road, Long Stratton, NR15 2WA
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to the Parish Council meeting to be held in the Jubilee Hall,
Starston on Monday 25th March 2024 at 7.30pm.**

Members of the public and press are welcome to attend.

AGENDA

1. To consider accepting apologies for absence.
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the minutes of the last meeting held on 29th January 2024.
4. The Clerk to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that have been undertaken since the last meeting.
5. To receive reports on matters of interest to the parish from District and County Councillors.
6. Parishioner open forum – please advise the Clerk in advance of the meeting if you will be raising any points.
7. To accept the resignation of Cllr A Leitch
8. To receive and ratify matters relating to the finances including:
 - a) Clerk's time sheet for January-March 2024
 - b) Finance statement for January-March 2024 and agree Councillor authorisation for payments:
 - (i) Clerk's Salary for March 2024: £318.50
 - (ii) Norfolk ALC – Biodiversity Training Course: £36.00
 - (iii) Norfolk ALC – Effective Councillor Course: £36.00
 - (iv) Parish Online – Mapping software subscription: £60.00
 - (v) Cllr A Leitch – Battery and Charger for SAM2: £180.61
9. To receive and consider grant requests received:
 - a) Grant request from Jubilee Hall
10. To agree Mrs Christine Hall as the Council's Internal Auditor for financial year 2023/24.
11. To approve the 2024-25 Action Plan.
12. To consider participation in The Big South Norfolk Litter Pick 2024.
13. To consider matters relating to village maintenance, PROW and highways including the Parish Partnership bid.
14. To review progress on flood prevention and mitigation.
15. To receive an update from the Emergency Plan Co-ordinator.



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16. To receive an update on tree planting matters.
17. To receive a report on the Biodiversity webinar and consider the need for a Biodiversity Action Plan.
18. To consider any planning applications received.
19. To receive an update on the 'Warm Welcome' initiative.
20. Correspondence received –
 - SNDC: Portrait of King Charles, EVCP Scheme
 - Resident letter regarding flooding
 - Norfolk Community Foundation: Householder Support Funding
 - CPRE: Invitation to Flood management Conference
 - NCC: Adoption of the Greater Norwich Local Plan, Norwich Western Link Project Update
21. The Clerk to provide and receive items for the next agenda and confirm the date and time of the next Parish Council Meeting to be Monday 20th May 2024 at 7.30pm.

Signed: 

Date: 19th March 2024