



# Starston Parish Council

Parish Clerk: Libby Alexander, 25 Hill Farm Road, Long Stratton, NR15 2WA  
Tel: 07943 279946; Email: [starstonparishcouncil@yahoo.co.uk](mailto:starstonparishcouncil@yahoo.co.uk)

## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to the Parish Council meeting to be held in the Jubilee Hall, Starston on Monday 20<sup>th</sup> March 2023 at 7.30pm.**

**Members of the public and press are welcome to attend.**

### AGENDA

1. To consider accepting apologies for absence.
2. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
3. To approve and sign the minutes of the last meeting held on 16<sup>th</sup> January 2023.
4. The Clerk to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that have been undertaken since the last meeting.
5. To receive reports on matters of interest to the parish from District and County Councillors.
6. Parishioner open forum – please advise the Clerk in advance of the meeting if you will be raising any points.
  - a) Co-Option candidate to provide the Council with information on their background and experience and explain why they wish to become a member of the Parish Council. (Maximum 5 Minutes).
7. To vote on the Co-option to the Parish Council.
8. To receive an update on the District and Town/Parish Elections to be held on Thursday 4<sup>th</sup> May 2023.
9. To receive and ratify matters relating to the finances including;
  - a) Clerk's time sheet for January-March 2023
  - b) Clerk's Expenses form 2022-23
  - c) Finance statement for January-March 2023 and agree Councillor authorisation for payments:
    - i) Clerk's Wages for March 2023: £265.64
    - ii) Tax on Clerk's Wages for March 2023: £31.20
10. To receive and consider any grant requests received.
  - a) Grant request from Jubilee Hall for £400 towards operating costs
  - b) Grant request from Jubilee Hall for a contribution towards a PA system for Starston
11. To agree Mrs Christine Hall as the Council's Internal Auditor for financial year 2022/23.
12. Development of 2023-24 Action Plan.



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13. To consider participation in The Big South Norfolk Litter Pick 2023.
14. To consider matters relating to village maintenance, PROW and Highways including the Parish Partnership Bid.
15. To consider invitation to meet with South Norfolk Council Planning Officers to discuss the Neighbourhood Plan.
16. To receive an update from the Emergency Plan Co-ordinator.
17. To receive an update on tree planting matters.
18. To consider any planning applications received.
19. To receive an update on application for grant funding for the installation of an Electric Vehicle Charging Point in the village.
20. To receive an update on the 'Warm Room' initiative.
21. To receive an update on the plans to mark The King's Coronation.
22. The Clerk to provide and receive items for the next agenda and confirm the date and time of the next Parish Council Meeting to be Monday 15<sup>th</sup> May 2023 at 7.30pm.

Signed: 

Date: 15 March 2023