



Starston Parish Council

Parish Clerk: Libby Alexander, Bush Green Farm Cottage, Pulham Market, IP21 4YB
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

TO MEMBERS OF THE COUNCIL

You are hereby summoned to the Parish Council meeting to be held in the Jubilee Hall, Starston on Monday 16th May 2022 at 7.30pm.

Members of the public and press are welcome to attend.

AGENDA

1. Appointment of Chairman and Declarations of Office
2. To consider accepting apologies for absence.
3. To receive any declarations of personal or prejudicial interest from members on any item to be discussed and consider any dispensations.
4. To agree recommended revisions of annually reviewed policies.
5. Confirmation / Appointment of Representatives
 - a) Tree Warden
 - b) Speed Camera: Moving SAM2; SAM2 Data Analysis
 - c) Footpath Warden
 - d) Welcome to Starston
 - e) Starston Litter Pick
 - f) Highways
6. Ratification of the banking mandate.
7. To approve and sign the minutes of the last meeting held on 21st March 2022.
8. The Clerk to provide an update on the matters arising from the minutes of the last meeting and provide any other information on actions that have been undertaken since the last meeting.
9. To receive reports on matters of interest to the parish from District and County Councillors.
10. Parishioner open forum - please advise the Clerk in advance of the meeting if you will be raising any points.
11. To receive the Internal Auditors Report for year ending 2021-22.
12. Presentation of the 2021-22 End of Year finance report.
 - a) Council to agree to certify itself as exempt from a limited assurance review and self-certify their accounts
 - b) Council to agree the Annual Governance Statement 2021-22
 - c) Council to agree the Accounting Statements 2021-22



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13. To receive and ratify matters relating to the finances including;
 - a) Clerk's time sheet for March-May 2022
 - b) Norfolk ALC Annual subscription 2022 £113.62
 - c) D M Payroll Services Administration of Payroll 2022-23 £120
 - d) SNDC Dog Bin Annual Charge 2021-22 £132.72
 - e) Richard Hitchman Bespoke Joinery Village Sign £1100.00
 - f) Clerk's Wages for May 2022 £234.17
 - g) Finance statement for March-May 2022 and agree Councillor authorisation for payments.
13. To consider matters relating to village maintenance, PROW and Highways.
14. To receive an update on the Neighbourhood Plan.
15. To receive an update from the Emergency Plan Co-ordinator.
16. To receive an update on the 'Queen's Green Canopy' and any other tree planting matters.
17. To receive an update on the plans to mark The Queen's Platinum Jubilee.
18. To consider any planning applications received.
19. Correspondence received: Redenhall with Harleston Town Council and Starston PCC acknowledgements of Grants.
20. To note the Annual Parish Meeting 2022 will be held on Thursday 19th May at 7.00 for 7.30 pm in the Jubilee Hall.
21. The Clerk to provide and receive items for the next agenda and confirm the date and time of the next Parish Council meeting to be Monday 18th July 2022 at 7.30pm.

Signed: 

Date: 1 May 2022