



## Starston Parish Council

Mrs Clare Crane (Parish Clerk) Sixmill Green, Colegate End Road, Pulham Market, Diss, Norfolk IP21 4XG

Tel: 01379 608590 e-mail: starstonparishcouncil@yahoo.co.uk

### **Minutes of STARSTON ANNUAL PARISH MEETING** **held in the Jubilee Hall at 7.30pm, Tuesday 21<sup>st</sup> May 2019**

Present: Cllr A Leitch, Cllr J Pearson, Cllr J Marsden & Cllr S Griffin.

Members of the public: 6

Clerk to the Parish Council: Mrs Clare Crane

#### **1. To consider accepting apologies for absence.**

Cllr J Broadhurst, Cllr S Carter & Cllr R Franklin had sent their apologies in advance of the meeting as well as County Councillor M Wilby, District Councillor C Hudson and Mr Peter Grimble. The Parish Council were very grateful to the reports that had been sent in advance of the meeting.

#### **2. Chairperson's Welcome and Report** (Appendix 1 for the full copy of the report.)

Cllr A Leitch thanked the previous year's parish councillors and welcomed the new members of the parish council. The role of the parish council and the parish councillors with the power to setting the village precept and being consulted on planning applications and the initiating of the neighbourhood plan. Cllr Leitch explained the new legislation with regards to GDPR, the updated Parish Council Policies on the village website, along with the successful 'Welcome to Starston' event and the newly established Emergency Plan, as well as the day to day running of the village. The Clerk was thanked for her contribution.

#### **3. To receive reports on matters of interest to the parish from the District and County Councillors.** (Appendix 2 for the full copies of the reports.)

Cllr M Wilby had provided a report in advance of the meeting which was read out on his behalf.

#### **4. To approve and sign the Minutes of the last meeting held on 22<sup>nd</sup> May 2018.**

Approved as a true and correct record of the meeting.

#### **5. To discuss matters arising from the Minutes of the last meeting.**

##### **(i) Starston St Margaret's Tower Ringers:**

*Action: The Clerk, Cllr Leitch and Cllr Carter would liaise with local groups to aid with promotion.*

A visit to Starston Parish Church bell tower has been included in the 2019 Starston Youth Club programme, promoted in the June 2019 edition of Pigeon Post and on the village website.



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### **(ii) The Starston Charities:**

*Action: Cllr Carter will provide the details to the ASHS pastoral team.*

Cllr Carter had completed this action.

### **(iii) The Starston Pealers:**

*Action: Clerk to re-contact the organisation and add to the appendices of reports if required.*

There was no subsequent report provided after the meeting.

## **6. Reports from organisations and groups active in Starston** (Appendix 3 for the full copies of the reports.)

### **(i) Parochial Church Council**

Mrs R Cawcutt read the PCC report on behalf of St Margaret's Church in Starston. The work has now been completed and the facilities are available for all to enjoy. The Parish Council were thanked for their contribution towards the grass cutting maintenance. The annual accounts are currently with the independent examiners. Thanks to the PCC Treasurer for all their hard work. The tower bells are being rung again and are always looking for new bell ringers. Rev Sarah has now been introduced to the parish.

### **(ii) Starston Jubilee Hall**

Mr G Broadhurst read the Jubilee Hall report.

### **(iii) Glebe Meadow Management Group (a Jubilee Hall subcommittee)**

Mr G Broadhurst read the Glebe Meadow report.

### **(iv) Community Speedwatch**

Mr Julian Taylor reported that the Speedwatch team was out in March in teams of three for 7½ hours. Vehicles are captured if they are travelling more than 34mph within the 30mph zone. There were 68 vehicles captured, with 61 letters being sent out and 14 prosecutions.

### **(v) Pigeon Post**

Mrs S Moore read the Pigeon Post report.

### **(vi) Starston St Margaret's Tower Ringers**

No report provided.



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### **(vii) The Starston Youth Club**

Mrs A Leitch read the Starston Youth Club report.

### **(viii) The Starston Charities**

Mr Julian Taylor read the Starston Charity report. He proposed that Bryan Hanner and Debbie Griffin are re-elected for the year ahead with Ruth Cawcutt seconding the proposal. There had been financial assistance provided to individuals throughout the year.

### **(ix) The Starston Pealers**

No report provided.

## **7. Any Other Business**

Any Starston resident can obtain a copy of these reports from the Parish Clerk.

Mr J Taylor explained that once the churchyard is full and becomes Closed, it then becomes the responsibility of the Parish Council to maintain.

*Action: The Parish Council was asked to look into the possibility of the bus route being altered and to go up Rushall Road.*

*Action: The PCC was asked to explain their burial ground fees in the churchyard and what proportion of those fees goes towards the overall maintenance.*

**Meeting closed at 8.53pm**



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### Appendix 1

#### **Starston Parish Council Chairman's Annual Report, April 2018 – March 2019**

There is a wise quote that states “the unexamined life is not worth living”. So, at the end of another full and active Parish Council year, it is timely to reflect on: -

- a) What is the role of the Parish Council?
- b) What has been achieved on behalf of local residents in the last 12 months?

#### **What is the Role of the Parish Council?**

The main role of the Parish Council is to represent the views of people within the parish. Despite being a small parish, we were fortunate to have the full complement of seven councillors serving on the Parish Council during 2018, and also for the next four years.

Our sincere thanks to John & Bobbie Formston and Chris Doughty for all they have contributed as Parish Councillors in recent years.

Contested elections were held in 16 of the 100 South Norfolk town and parish councils in 2019. Starston achieved a 43% electorate turnout, which compares favourably with the Beck Vale, Dickleburgh and Scole District turnout of 36%, and the overall South Norfolk turnout of 35%.

Following the May 2019 elections, we extend a warm welcome to Stuart Griffin, a long-standing Starston resident, and new residents Jane Marsden and Jane Pearson. I would like to express gratitude to Janet Broadhurst, Sam Carter and Richard Franklin who are willing to continue to support the local community by serving on the Parish Council. Having democratically elected representatives ensures that collectively we can genuinely represent the voice of local people.

On a practical basis, the Parish Council decides how much to raise through the council tax for services in the parish. It is a consultee on planning applications within the parish. The Parish Council influences and shapes the long-term development policy for the parish, and it seeks to improve the quality of life and the environment in our local area. Hence, in 2018 the Parish Council initiated a Neighbourhood Plan for Starston.

In summary, we work to identify issues which are important to the lives of residents and bring about improvements through local projects, lobbying other service providers, and working in partnership with other parishes and agencies.

#### **What has been achieved in the last 12 months? Emerging Neighbourhood Plan**

Reviewing the 2018/19 objectives listed in last year's Parish Council Chairman's annual report, I am delighted to advise that progress has been made in all areas.

A Neighbourhood Plan Steering Group was formed in autumn 2018, having secured grant monies to fund an independent, experienced, project advisor. The emerging Neighbourhood Plan builds upon the 2008 Starston Parish Plan, residents' feedback from two public consultations held in November 2018 and April 2019, plus a large number of stakeholder



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meetings. The pre-submission consultation on the draft Neighbourhood Plan is planned for September/October 2019.

The vision for Starston for the next twenty years is: -

*Starston will continue to be a small and vibrant rural parish, with a strong sense of community. As a distinct settlement from Harleston, it will have a variety of appropriate housing that meets local need and is in keeping with the character of Starston. The natural environment will be safeguarded whilst walking and cycling access around the parish is improved. Starston will be a place where people of all ages choose to live, work and visit into the future.*

For more details on the process and the findings to date, do look at the Neighbourhood Plan section of the village website. Summary updates are also provided in Pigeon Post.

### GDPR

During 2018, a GDPR policy was developed, and a GDPR audit was undertaken. For those interested, copies of all Parish Council policies can be found on the village website under the Parish Council section.

### Welcome to Starston/ Starston Emergency Plan/Village Contacts Database

The Parish Council "Welcome to Starston" initiative and information pack continues to provide a useful resource for new residents, plus the opportunity to meet with Parish Councillors on an informal, social basis.

The Starston Emergency Plan was distributed to all households in 2018. Cllr Janet Broadhurst is the Emergency Plan Co-ordinator.

The village contacts database and liaison with South Norfolk and Norfolk County Council on issues such as fly tipping, footpath and highways repairs continues via the excellent support provided by our Parish Clerk, Clare Crane.

### Conclusion

On behalf of the Parish Council, I would like to thank the many villagers who quietly give their time towards a wide range of Starston community activities, including the Starston Speedwatch team; Starston bell ringers; maintaining the Glebe Meadow and parish church; managing the Jubilee Hall and organising social and fundraising events; editing and delivering Pigeon Post; organising Starston Youth Club events; being involved with the twice a year Starston litter pick (plus clearing litter when walking around the parish); those who mow public footpaths to keep them accessible in the summer months; volunteers on the Neighbourhood Plan Steering Group.

All these individuals contribute to Starston being renowned for its strong community spirit, as well as excellent home baking!

Ann Leitch

Chairman, Starston Parish Council, 21.5.19



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### Appendix 2

#### **County Annual Report 2019**

What the County Council looks after:

Highways, which includes looking after 6,000 miles of roads, & trails.  
Fire Service, looking after fire stations across the county and employing retained firemen.  
Children's Services, schools, looked-after children, fostering and adoption.  
Adult Services, Social Care/Adult Education. Nurse Care  
Libraries and Mobile Libraries  
Recycling centres/disposing of the county's waste.

The county is made up of 84 elected county councillors representing their divisions across the county. My division is called East Depwade, and covers Redenhall, Harleston, Needham, Brockdish, Thorpe Abbots, Billingford, Scole, Thelveton, Starston, Pulham Market and Pulham St Mary, representing a population of around 8,000 people.

At Norfolk County Council over the last three years under the committee system I have been Chairman of EDT, which stands for Environment, Development and Transport. We are now going to return to a cabinet system; I have been appointed cabinet member for Highways, Infrastructure and Transport, so I have a similar role as before, but without the Environment area.

Some of the major highway schemes I have been involved with are the Broadland Northway (NDR), which is 12.5 miles long around the northern side of Norwich. It's been fully open for just over a year and carries about 20,000 vehicles a day. This new road has cut congestion in the city, made journey times much shorter and more reliable, while making it easier to access the airport, North Norfolk and the Broads. We are working to join this road to the A47, calling it the Norwich Western Link, looking to start construction in 2022.

The third river crossing in Gt Yarmouth is progressing well with funding secured, contractors appointed, and aiming to start construction in 2021.

Long Stratton bypass: a planning application is in from the developers and we have applied for funding from the Major Roads Network fund to get the bypass built. We have started work on the Hempnall roundabout (doing the groundworks), and work is to commence on May 20<sup>th</sup> with completion in September.

I am also involved with the A47 Dual It campaign (as Chairman of the A47 alliance). The A47 connects our east ports of Lowestoft and Great Yarmouth to the Midlands at Peterborough, so it's a key road for Norfolk's businesses and economy. We are lobbying for the whole of the road to be dualled, with the next priority being the Acle Straight.

I am also Chairman of the Transforming Cities project which covers the Greater Norwich area of Norwich, Broadland and South Norfolk. £6.1m has just been allocated to us for improvements to the area's transport system, with possibly up to another £100m for transport improvement works over the next four years.



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This last winter our gritting teams were out 50 times. This compares with 140 runs the winter before, so it shows that every winter is different. As we were under budget, this saving is carried over for next winter.

Norfolk has been ranked fourth out of 28 similar councils in a national independent survey which looks at satisfaction with highways and transport services.

My local member's budget of £6,000 has been used as follows: £2,000 towards re-surfacing works in Pulham Market, and £4,000 allocated towards Harleston's project of opening up an entrance from Paddock road into the Co-op car park.

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As a football fan, congratulations to **Harleston Town Football Club** for their great achievements this season in winning the First Division Knockout Cup, beating Holland FC 6 goals to 0, and for coming second in the Thurlow Nunn League First Division North.

Norwich City have won the Championship Division in style by being clear winners on 94 points, and will be playing in the Premiership next season. This gives Norwich and Norfolk international coverage which will be a boost for our economy.

At the county AGM Andrew Proctor was re-elected as leader of the council for the next 12 months.

The council's service committees have been replaced with a 10-member cabinet, which takes key decisions; the full council will continue to decide the annual budget. There will be a scrutiny committee to hold the administration to account, and three select committees – Corporate, Infrastructure and Development and People and Communities – to develop policy. I have been appointed the cabinet member for Highways and Infrastructure.

The new Chairman of the council is Harry Humphrey, who comes from West Norfolk, and his Vice Chairman is Keith Kiddie from Diss.

There have been calls for Norfolk to get better at composting, so with cut price compost bins on offer it's never been easier to return to composting or even start for the first time. More than a third of the waste found in rubbish bins, such as fruit and veg peelings, garden waste and herbivore pet bedding can be composted at home. People find that they save money, as making compost means there's no need to buy a bag of compost for house and garden plants. Cut-price bins are available to order at [www.norfolkrecycles.com/homecompost](http://www.norfolkrecycles.com/homecompost), or can be bought at any of Norfolk's 20 recycling centres.

The Harleston Business Forum recently enjoyed an evening visit to Flint Vineyard at Earsham. Ben Witchell, who works in partnership with his wife Hannah and farmer Adrian Hipwell, told us all about setting up the business in the Waveney valley. We walked to see some of the vines, where he explained how they needed to be on a south-facing slope with good drainage; and it takes three years before harvesting the first grapes for wine in October. We also enjoyed tasting some of his delicious wines that had been made in the winery. Good luck to them in their business venture, and this gem in the Waveney valley is well worth a



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visit.

On Sunday June 16<sup>th</sup> is the annual Harleston Antiques & Vintage Street Market, so let's hope for good weather for this and all outdoor events during the summer.

My next surgery is at HIP on Saturday 29<sup>th</sup> June at 10am.

Martin



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### Appendix 3

#### Starston Jubilee Hall

We have separated the role of the Trustees from the Management Committee, thereby complying with the law regarding the running of charities.

Charity trustees are there to make sure that the charity is run in the interests of the people it is there to support. They oversee the management and administration of the organisation, in particular to ensure that its financial management is sound, the financial records are accurate and meet the requirements of the Charity Commissioners, and that all actions of the charity comply with the law. **The Trustees** are Peter Grimble, Bruce Colman, John Formston, Geoff Broadhurst, Debbie Griffin and Patrick Gray.

However, the Trustees cannot run a charity such as the Jubilee Hall on their own, and this is where the Management Committee comes in. This is a support team of people who take on specific roles and, together with the Trustees, manage the hall on a day to day basis. Both are essential, but we must not lose sight of the different responsibilities.

One major change over the last two years has been to apply for Temporary Event Licences, TEN, for all those events where alcohol is sold. Incidentally the term "sold" includes statements like, "you don't buy a drink you just make a donation", or events where a drink is included in the ticket price. We have done both over the years but now appreciate that they are both illegal. We have now put alcohol sales on a completely legal footing by applying for a TEN for every event.

We have changed our financial year to run from 1st January to 31st December, which is in line with the reporting period for the Charity Commissioners.

The **financial position** is strong. The cash reserves are currently around £7,300. These reserves are being built up, anticipating:

1. The purchase of a new ride on mower,
2. The cost of tree surgery for the ash trees,
3. The cost of repairing the flat roof over the kitchen and toilets.

Since the last meeting, we have run a number of successful events which break down into three categories: **social events**, such as the Christmas social and the recent New Year social. No charge is made to attend these events, but they do bring village residents together and strengthen our sense of community. Then there are the **entertainment events**, such as the Made2Measure Theatre company plays, themed eating nights or concerts like the Majella Yorston concert. We do make a charge for these, because costs need to be met and sometimes performers have to be paid. And finally, there are straight **fund-raising events**, such as the second-hand book sale. These events have minimal expenses and so show a clear profit to the hall. It is these events that give us the freedom to run the various socials with no charge.

We believe that in order to survive both financially and to fulfil our community obligations we need to continue to organise all three types of events.



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Our other source of income is **outside bookings**. Some of these are regular and welcome, such as the Tuesday morning Ladies Art Group and the Friday morning Yoga classes. Other groups within the village also hire the hall, such as the Parish Council, the PCC and the Youth Club. Just recently the church has also been hiring the hall while the church was being refurbished. Then there are the **ad-hoc bookings**, which by their very nature are unpredictable.

However, we do need to find more bookings, both regular and ad hoc, to stay financially viable.

Dee Palmer has fortunately taken on the demanding role of the **Publicity and Promotions manager** for the hall. I believe this is one of the most critical jobs on this committee if we are to continue to serve as wide a group of people in the village as possible and keep the hall solvent.

The Promotions side of such a job would seek out new hirers – regular or ad hoc –to improve our income. The Publicity side would ensure that when we have events of whatever kind the maximum number of people would be aware of them. At present, much of our publicity is passive – posters, Pigeon Post etc. When we have gone in for active publicity – direct email, social media etc – we have often increased our expected audience by as much as 50%.

Another major improvement this past year has been the employment of Jane Marsden, a **professional cleaner**, for the hall. She does a basic clean each week plus other jobs from time to time, including cleaning internal windows. We now employ a **window cleaner** to clean the outside windows once every two months.

During the year, we recruited a **Hall and Bookings Manager** – Robert Wood – who is responsible for managing the bookings for the hall. Every hirer now signs a hire form to say they understand their responsibilities towards the hall. We also set up an online bookings calendar on the Starston village website which enables people to check if the hall is free before enquiring about making a booking. To facilitate this process, we recruited Joy Brooks as **Deputy Bookings Manager** with the specific responsibility of keeping the online calendar up to date.

For some while we have had two display boards in the foyer, one showing how we acquired and began to develop the Glebe Meadow, the other showing the events on the official opening day. We have recently prepared **two further display boards**, one showing how the hall was first acquired with the help of so many people in the village, the other showing details of the major refurbishment that took place in 2015/16. These are now printed and you can see them in the foyer.

One project that has recently been completed is the erection of a **new notice board** for the hall. This is mounted on the outside front wall so it is clearly visible from the road. This board has space for 8 x A4 sheets, which is plenty of space for permanent information about hiring fees, contact details, emergency measures etc, as well as



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posters and information about the various events happening in the hall. This board is lockable, which should prevent our board being hijacked by commercial adverts as has often happened with our current board. It is expected that this new notice board will be erected in early February.

At the October 2018 meeting Michael Bartlett announced that he would **step down as Chairman** after the January 2019 AGM.

Michael has now stepped down from being a trustee and from the management committee but continues to put a lot of energy into the events at the Jubilee Hall, including the annual Book Sale and the Majella Yorston concert on 8<sup>th</sup> June.

The Jubilee Hall currently has no chair, but will rotate the chair until a chair is found.

Thank you.

Jubilee Hall Trustees



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### Glebe Meadow – May 2019

**Volunteers** continue to look after Glebe Meadow and deal with all the day to day maintenance, and I am grateful for everyone's help, whether mowing, emptying dog bins, or a thousand other tasks such as weed control and fence repairs. I hope you agree that the meadow is looking good, despite the moles who also enjoy it there!

It is always good to see the meadow so well used and, aware of so many **visitors** from Harleston this year, I put signs up to ask anyone if they might like to help with meadow maintenance. Three Harleston folk have enthusiastically offered so far and will be enhancing our volunteer groups – a great response. They all spoke highly of Glebe Meadow and what it means to them. All dog walkers, they appreciate the freedom and safety in giving their dogs a run in the lovely surroundings of the meadow. It is wonderful that the meadow is also available and used for numerous village events.

I continue to monitor **tree condition** and in particular the slow but steady advance of ash die-back. There are also some alder in a poor state on Low Road, and at some stage they, and some ash, will need professional attention.

The **bees** are doing better this year, and I am continuing my informal training with an expert local beekeeper. The bees we purchased last June, to replace those lost in the Beast from the East, have flourished and I had to split the hives recently to avoid losing the bees through swarming. So one hive became two. I have also collected two swarms, one from Stuston and one from Starston; the latter only 'hived' on 13 May, so we are now up to four colonies. Beekeeping is challenging but good fun. If anyone would like to join the fun and learn with me, then please give me a call. While costs are borne by Jubilee Hall, it is hoped that they will be more than offset by sales of delicious Glebe Meadow honey!

Peter Grimble



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### **Pigeon Post Report for Annual Parish Meeting, 2019**

As I am sure you are all aware, Michael Bartlett has retired as Co-ordinating Editor of the Pigeon Post, and we thank him for all his hard work and guidance over a number of years. This time last year we were uncertain that the Pigeon Post would be able to continue, but Auriel Gibson & Chris Doughty have joined the team and assist me by editing on a rota basis. The rest of the team remains the same, with Mandy Carter as Treasurer, Liz Stacey as Advertising Manager and Brian Greadhead as Distribution Manager. There are also a team of distributors who deliver the magazine to every home in the village, and a small team of proof readers who do an excellent job. Thank you to them all and to all the regular contributors. Another editor on the rota would be very useful if anyone would like to try it, but it is also helpful if people supply us with articles or ideas. In order to keep this a free publication, we need more businesses to take advertising space with us so please spread the word; our rates are very competitive.

As well as helping with the IT for the magazine, Christina Davies looks after the village website, although it's not our direct responsibility. Christina is the only member of the team engaged in this, and she feels it is time to find someone to learn the ropes. She would be happy to show someone the job so that they could help out if needed, or she would be happy to hand the job over and just provide back-up as and when required. I would also like to remind you all that anyone can add information to the website Home Page if they have something that is of interest to the village.

This will be the third year that we have organised a Photo Competition. Last year the East of England Co-op sponsored us, and they are to do so again this year to a lesser degree. We combine an exhibition of the photos on the last Saturday in September with a fund raiser for Macmillan Cancer Care.

Sue Moore, Co-ordinating Editor, Pigeon Post



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### Starston Youth Club



Starston Youth Club (SYC) provides an opportunity for local children and families to get to know one another, as Starston village is spread over a wide geographical area such that those living at one end of the village may never meet those living at the other end, being 4 miles apart.

Parish statistics indicate there are 60 children below the age of 16 years in Starston, representing around 20% of villagers. Starston Youth Club has contact with the majority of households with children in the parish.

The Starston Youth Club meets monthly, usually between 3 and 4.30pm on Saturday afternoons in the Jubilee Hall. The Saturday meeting is an open drop-in style club with a core set of activities including table top football; children's size pool/snooker; craft activities.

Depending on volunteers' availability and the weather, activities may also include outdoor table tennis and rounders/cricket/parachute games on the Glebe Meadow. Numbers are typically around 8 children; a small enough group for quieter children not to feel overwhelmed and get to know other children, whilst large enough for team games.

Our experience has been that children attending for the first time may start not knowing other children, but by the end of their first club meeting, they have grown in confidence, struck up friendships and are keen to come again.

Events are also organised on an all ages basis, depending on the weather and the interests of those attending, eg outdoor picnic/ games/ activities on the Glebe Meadow or visits to nearby attractions, including Starston ones, such as visits to farms/ small holdings in the village. In 2018, we visited Earsham Wetland Centre, the Oasis Camel Park, and enjoyed the pantomime at Diss Corn Hall.

The annual Easter Egg Hunt and Christmas Party typically attract over 20 village children. In the last 2 years, household turnover has been between 7 and 10%, so these events are a great way for families new to Starston to build friendships.

A minimum donation of £2 per child (maximum £6 per family) is requested. This helps to cover costs, for example arts and crafts materials, refreshments and hall hire fees. A slightly higher donation is requested if higher costs are incurred for a particular club activity, for example the Fireworks and Christmas Party.



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In 2018, twelve events were held: -

January	Drop-in Club.
February	Starston Litter Pick & Drop-in Club.
March	Easter crafts and Easter Egg Hunt on the Glebe Meadow.
April	Drop-in Club.
May	Outing to Earsham Wetland Centre & picnic.
June	Outing to Oasis Camel Park & picnic.
July	Drop-in Club, including visit to Starston Church Flower Festival & quiz.
August	Outdoor games at Starston Church BBQ & Fete.
September	Starston Litter Pick & Drop-in Club.
October	<i>No club due to Jubilee Hall not being available.</i>
November	Starston Fireworks Party.
December	Christmas Party, immediately following the Crib/Christingle Service; Dick Whittington pantomime at Diss Corn Hall.

Youth Club events are intentionally linked to community based activities such as the Parish Council organised litter pick held twice a year, Christian festivals such as Easter, Christmas, and church fundraising activities such as the flower festival and fete.

Parents and children participate in a planning meeting each autumn, and put together the programme for the following year. The programme has varied for each of the last three years, to reflect the age and interests of children attending.

With the support of 14 villagers, SYC runs one of the largest village events each year – the Starston Fireworks Party, which attracts around 90 people (40 children, 50 adults). This is a marvellous inter-generational village gathering, with the whole spectrum of ages represented – babies to grandparents.

### **SYC Organising Team**

The Starston Youth Club is run by Starston residents, for Starston families. The 2018 organising team were Sam Bow, Janet Broadhurst and Ann Leitch, with the support of many others, in particular Joy Brooks. Joy is the friendly face who greets children on arrival and also keeps a keen eye on the Jubilee Hall entrance door to ensure child safety.

### **Safeguarding, Health & Safety**

All event leaders are DBS checked and the club follows the Diocese of Norwich Safeguarding Policy. Health & Safety Risk Assessments are undertaken for all events and are reviewed each year.

### **Starston PCC Support**

SYC is grateful to Starston PCC who provide safeguarding and public liability insurance, without which the club could not function.

Ann Leitch, 17.3.19