



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Receipts & Payments Account For the Year Ended 31st March 2025

Income 2024-2025

Precept	7278.00
SNC Grant Funding	0.00
Interest on Investments	0.00
Grant Funding	0.00
Sundry	0.00
Transparency Funding	0.00
VAT refunds	0.00
Members Ward	0.00
CIL	399.89

Total Parish Council Income		7677.89
------------------------------------	--	----------------



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Expenditure

Clerk Salary 2024-25	4049.13
PAYE Administration	20.00
Audit Fees	92.00
ICO	35.00
SNC Dog Bins	135.00
Insurance	409.76
Office Expenses	38.38
Subscriptions	220.92
Covid Expenses	0.00
Training	65.00
Mileage	147.60
Clerk Broadband / Telephone	70.00
Village Maintenance	0.00
Bank charges	71.40
Jubilee Hall Hire Charges	90.00
Section 137 payments (£10.81 per elector):	
Car Parking Harleston	100.00
Donation to Warm Welcome Initiative	250.00



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Donation to Starston Charities	862.70
Village Website (transparency code)	25.00
Grants	1130.00
SAM2 Unit	0.00
Event refreshments	0.00
Vat on payments	46.72
Members Ward - Earmarked	0.00
CIL (Bench for Bus Stop)	60.27
Total Parish Council expenditure	7918.88
PARISH COUNCIL Surplus / -Loss	-240.99



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Balance Sheet as at 31st March 2025

Year Ended 31st March 2024		Year Ended 31st March 2025
	LONG TERM ASSETS	
NIL	Investments	NIL
<u>NIL</u>	Long Term Debts	<u>NIL</u>
NIL		NIL
	CURRENT ASSETS	
NIL	Stocks and Stores	NIL
NIL	Work in Progress	NIL
NIL	Debtors	NIL
NIL	Payments in Advance	NIL
NIL	VAT Recoverable	NIL
NIL	Temporary Lendings	NIL
<u>11,125.60</u>	Cash in Hand	<u>10,884.61</u>
<u>11,125.60</u>	TOTAL ASSETS	<u>10,884.61</u>
	CURRENT LIABILITIES	
NIL	Creditors	NIL
NIL	Temporary Loans	NIL
NIL	Receipts in Advance	NIL
NIL	Cash Overdrawn	NIL
<u>11,125.60</u>	TOTAL ASSETS LESS	<u>10,884.61</u>
<u>NIL</u>	CURRENT LIABILITIES	<u>NIL</u>
<u>11,125.60</u>	LONG TERM(PWLB)	<u>10,884.61</u>
	NET ASSETS	
<u>8060.54</u>	Represented by:- GENERAL FUND	<u>8282.36</u>
NIL	PROVISIONS	NIL
NIL	Long Term Loan (PWLB)	NIL
<u>3065.06</u>	RESERVES	
	Earmarked Funds	CIL <u>989.24</u>
		NP <u>1613.01</u>
		NCF Covid Grant <u>0.00</u>
<u>11,125.60</u>		<u>10,884.61</u>



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

The above statement represents fairly the financial position of the authority as at 31 March 2025 and reflects its income and expenditure during the year.

Signed

Chairman

Date 19 May 2025

Responsible Financial Officer

Date 19 May 2025

AUDIT OPINION



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

ACCOUNTS For the Year Ended 31st March 2025

Bank Reconciliation

Balance at Bank as at 31st March 2025:

Unity Trust Bank Account	<u>£10,884.61</u>
<u>Minus:</u> Unpresented cheques	£0.00
<u>Plus:</u> Unpresented receipts	£0.00
Total after cheques have cleared	<u>£10,884.61</u>

The net balances reconcile to the BANK STATEMENTS for the year as follows:

Opening Balance at 1st April 2024:	£11,125.60
Add: Receipts	£7,677.89
Less: Payments	£7,918.88
Closing balance per cash book as at 31 March 2025	<u>£10,884.61</u>

Prepared by:

RFO

Date:

Libby Alexander

4th April 2025



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

ACCOUNTS

Workings for Balance Sheet

1.	Debtors	NIL
2.	Payments in Advance	NIL
3.	Creditors	NIL
4.	Receipts in Advance	NIL



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

ACCOUNTS For the Year Ended 31st March 2025 Supporting Statement

Assets (Included below)

Movements in the Year

- | | | |
|----|------------------------------------------------------|----------------|
| a) | During the year the following assets were purchased: | Cost |
| | Bench for the Bus Stop | £60.27 |
| | <u>TOTAL</u> | <u>£60.27</u> |
| b) | The following assets were disposed of: | Receipt |
| | Quiet Lanes Posts | £1220.00 |

At 31st March 2025 the following assets were held:

ASSET	Date Purchased	Cost	Insurance Value
Starston Village Sign	2008	£2,833.00	£4,149.00
Land on which sign stands	N/A		
Parish Council Notice Board	No record	No record	Too low for insurance purposes
Village Footpath Map & Board	01/11/2010	£243.00	£243.00
Grit Bin	01/01/2011	£183.00	£183.00
Mobile Vehicle Activated Sign	30/06/2014	£3,289.00	£3,289.00
Data Recorder for Mobile Vehicle Activated Sign	Jun-15	£420.00	£350.00
Fencing	No record	£1,000.00	£1,170.00
Laptop	Jul-16	£329.00	£329.00
Grit Bin (Wood Lane)	Dec- 2017	£85.90	£85.90
Pathway & Hedge along The Street	N/A		
Slimline wall mounted lockable waterproof mailbox – Jubilee Hall	21/01/2019	£21.95	£21.95
HP15S EQ1516SA Laptop	18/12/2020	£445.00	£445.00
The Clerks' Manual 2019	23/03/2021	£52.30	£52.30
HP Deskjet 2710 Printer	25/03/2021	£39.00	£39.00
Vankyo Projector	01/04/2021	£99.99	£83.32
Grit Bin (Clintergate)	05/11/2021	£106.52	£88.77
Bench at the Bus Stop	27/11/2024	£60.27	£60.27



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

TOTAL		£9,207.93	£10,589.51
--------------	--	------------------	-------------------

The basis of valuation of these assets is replacement value.

Borrowings

At the close of business on 31st March 2025, the following loans to the Council were outstanding:

None



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Accounts For the Year Ended 31st March 2025 Supporting Statement

Leases

At 31st March 2025, the following Leases were in operation:

Lessor Purpose	Annual Rent	Year of Payable	Expiry
None			

Debts Outstanding

At 31st March 2025, debts of under **£100** were outstanding and due to the Council - **NONE**

At 31st March 2025, debts of over **£100** were outstanding and due to the Council- **NONE**

Tenancies

During the year the following tenancies were held:

Council as Landlord

Tenant	Property	Rent p.a.	Repairing/Non Repairing
---------------	-----------------	------------------	--------------------------------

None

Council as Tenant

None

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £10.81 per head of electorate for the benefit of people in the area on activities and projects not specifically authorised by other powers.

The payments made were:

Payee	Nature of Payment	£
Redenhall with Harleston TC	Car Parking contribution	100.00
Warm Welcome Initiative (Jubilee Hall)	Donation for running costs	250.00
Starston Charities	Covid 19 Grant	862.70
TOTAL		1212.70



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Accounts For the Year Ended 31st March 2025 Supporting Statement

Agency Work

During the year the Council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Works	Amount
None		
Website		
The following costs were incurred during the year:		25.00
Contingent Liabilities		
There are no Contingent Liabilities.		NIL
Pensions		
There are no pensionable employees.		NIL
General Fund		
£8282.36		
Earmarked Funds		
£989.24 CIL Money		
£1613.01 Neighbourhood Plan		
Trust Funds		
The Council does not administer any trust funds.		NIL

Signed

Chairman

Responsible Financial Officer

Date 15th April 2025



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

ACTUAL RECEIPTS & PAYMENTS 2024-2025

Balance in reserve at beginning 2024-2025		£11,125.60
Receipts (Not including CIL)		£7278.00
Income CIL	+	£399.89
		<u>£7677.89</u>
Payments (Not including CIL/Members Wards/Neighbourhood Plan)		£7858.61
Expenditure CIL		£60.27
Expenditure Members Ward		£0.00
Expenditure Neighbourhood Plan		£0.00
		<u>£7918.88</u>
Surplus	=	-£240.99
Balance in Reserves at beginning 2024/2025		£11,125.60
<u>YEAR END BALANCE</u>		£10,884.61



Starston Parish Council

Parish Clerk: Libby Alexander
Oakdale, 6 Selwyn Gardens, Pulham Market, IP21 4TR
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Community Infrastructure Levy Annual Report

Parish of Starston

Year from 1st April 2024 to 31st March 2025

Total CIL receipts for 2024/2025	399.89
Total CIL receipts retained from years:	
1.4.2015 - 31.3.2016	NIL
1.4.2016 – 31.3.2017	NIL
1.4.2017 – 31.3.2018	NIL
1.4.2018 – 31.3.2019	NIL
1.4.2019 – 31.3.2020	NIL
1.4.2020 – 31.3.2021	NIL
1.4.2021 – 31.3.2022	NIL
1.4.2022 – 31.3.2023	£589.35
1.4.2023 – 31.3.2024	NIL
Total CIL Expenditure for 2024/2025 as listed below	£60.27
Total amount of CIL receipts received in 2024/2025 retained at the end of 31 st March 2025	£399.89
Total amount of CIL receipts from previous years retained at the end of 31 st March 2025	£529.08

Summary of CIL expenditure during the year

Purpose	Amount
Bench for the bus stop	£60.27

Completed by : LIBBY ALEXANDER
Position: CLERK & RFO TO STARSTON PARISH COUNCIL
Date: 15/04/25