



Starston Parish Council

Parish Clerk: Libby Alexander, 25 Hill Farm Road, Long Stratton, NR15 2WA
Tel: 07943 279946; Email: starstonparishcouncil@yahoo.co.uk

Receipts & Payments Account For the Year Ended 31st March 2024

Income 2023-2024

Precept	6716.00
SNC Grant Funding	0.00
Interest on Investments	0.00
Grant Funding	0.00
Sundry	520.40
Transparency Funding	0.00
VAT refunds	227.34
Members Ward	0.00
CIL	0.00

Total Parish Council Income	7463.74
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Expenditure

Clerk Salary 2023-24	3725.80
PAYE Administration	120.00
Audit Fees	85.00
ICO	35.00
SNC Dog Bins	234.47
Insurance	398.15
Office Expenses	12.70
NALC	136.35
Covid Expenses	19.43
Training	60.00
Mileage	76.50
Clerk Broadband / Telephone	40.00
Village Maintenance (Quiet Lanes signs)	610.00
Bank charges	72.00
Jubilee Hall Hire Charges	0.00
Section 137 payments (£9.93 per elector):	
Car Parking Harleston	100.00
Village Website (transparency code)	50.00
Grants	500.00



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SAM2 Unit	172.28
Event refreshments	0.00
Vat on payments	69.18
Members Ward - Earmarked - Village Sign (Project Completed)	0.00
CIL (PA System Jubilee Hall & Quiet Lanes)	1210.00
Coronation	450.00
Warm Spaces Initiative (donation to Jubilee Hall)	434.56

Total Parish Council expenditure	8611.42
PARISH COUNCIL Surplus / -Loss	-1147.68



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Balance Sheet as at 31st March 2024

Year Ended 31st March 2023		Year Ended 31st March 2024
	LONG TERM ASSETS	
NIL	Investments	NIL
<u>NIL</u>	Long Term Debts	<u>NIL</u>
NIL		NIL
	CURRENT ASSETS	
NIL	Stocks and Stores	NIL
NIL	Work in Progress	NIL
NIL	Debtors	NIL
NIL	Payments in Advance	NIL
NIL	VAT Recoverable	NIL
NIL	Temporary Lendings	NIL
<u>12,273.28</u>	Cash in Hand	<u>11,125.60</u>
<u>12,273.28</u>	TOTAL ASSETS	<u>11,125.60</u>
	CURRENT LIABILITIES	
NIL	Creditors	NIL
NIL	Temporary Loans	NIL
NIL	Receipts in Advance	NIL
NIL	Cash Overdrawn	NIL
<u>12,273.28</u>	TOTAL ASSETS LESS	<u>11,125.60</u>
<u>NIL</u>	CURRENT LIABILITIES	<u>NIL</u>
<u>12,273.28</u>	LONG TERM(PWLB)	<u>11,125.60</u>
	NET ASSETS	
<u>7342.03</u>	Represented by:- GENERAL FUND	<u>8060.54</u>
NIL	PROVISIONS	NIL
NIL	Long Term Loan (PWLB)	NIL
	RESERVES	
<u>4931.25</u>	Earmarked Funds	CIL <u>589.35</u>
		NP <u>1613.01</u>
		Village Sign <u>0.00</u>
		NCF Covid Grant <u>862.70</u>
		Warm Spaces Grant <u>0.00</u>
		Coronation Grant <u>0.00</u>
<u>12,273.28</u>		<u>11,125.60</u>



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The above statement represents fairly the financial position of the authority as at 31 March 2024 and reflects its income and expenditure during the year.

Signed

Chairman

Date 20 May 2024

Responsible Financial Officer

Date 20 May 2024

AUDIT OPINION



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ACCOUNTS For the Year Ended 31st March 2024

Bank Reconciliation

Balance at Bank as at 31st March 2024:

Unity Trust Bank Account	<u>£11,125.60</u>
<u>Minus:</u> Unpresented cheques	£0.00
<u>Plus:</u> Unpresented receipts	£0.00
Total after cheques have cleared	<u>£11,125.60</u>

The net balances reconcile to the BANK STATEMENTS for the year as follows:

Opening Balance at 1st April 2023:	£12,273.28
Add: Receipts	£7,463.74
Less: Payments	£8,611.42
Closing balance per cash book as at 31 March 2024	<u>£11,125.60</u>

Prepared by:

RFO

Date:

Libby Alexander

15th April 2024



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ACCOUNTS

Workings for Balance Sheet

1.	Debtors	NIL
2.	Payments in Advance	NIL
3.	Creditors	NIL
4.	Receipts in Advance	NIL



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ACCOUNTS For the Year Ended 31st March 2024 Supporting Statement

Assets (Included below)

Movements in the Year

a)	During the year the following assets were purchased:	Cost
	Quiet Lanes Signs	£1220.00
	<u>TOTAL</u>	<u>£1220.00</u>
b)	The following assets were disposed of:	Receipt
	None	£0.00

At 31st March 2024 the following assets were held:

ASSET	Date Purchased	Cost	Insurance Value
Starston Village Sign	2008	£2,833.00	£4,149.00
Land on which sign stands	N/A		
Parish Council Notice Board	No record	No record	Too low for insurance purposes
Village Footpath Map & Board	01/11/2010	£243.00	£243.00
Grit Bin	01/01/2011	£183.00	£183.00
Mobile Vehicle Activated Sign	30/06/2014	£3,289.00	£3,289.00
Data Recorder for Mobile Vehicle Activated Sign	Jun-15	£420.00	£350.00
Fencing	No record	£1,000.00	£1,170.00
Laptop	Jul-16	£329.00	£329.00
Grit Bin (Wood Lane)	Dec- 2017	£85.90	£85.90
Pathway along The Street	N/A		
Slimline wall mounted lockable waterproof mailbox – Jubilee Hall	21/01/2019	£21.95	£21.95
HP15S EQ1516SA Laptop	18/12/2020	£445.00	£445.00
The Clerks' Manual 2019	23/03/2021	£52.30	£52.30
HP Deskjet 2710 Printer	25/03/2021	£39.00	£39.00
Vankyo Projector	01/04/2021	£99.99	£83.32
Grit Bin (Clintergate)	05/11/2021	£106.52	£88.77
Quiet Lanes signs (Low Rd)	02/05/2023	£1220.00	£1220.00
TOTAL		£10,367.66	£11749.24



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The basis of valuation of these assets is replacement value.

Borrowings

At the close of business on 31st March 2024, the following loans to the Council were outstanding:

None



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Accounts For the Year Ended 31st March 2024 Supporting Statement

Leases

At 31st March 2024, the following Leases were in operation:

Lessor Purpose	Annual Rent	Year of Payable	Expiry
None			

Debts Outstanding

At 31st March 2024, debts of under **£100** were outstanding and due to the Council - **NONE**

At 31st March 2024, debts of over **£100** were outstanding and due to the Council- **NONE**

Tenancies

During the year the following tenancies were held:

Council as Landlord

Tenant	Property	Rent p.a.	Repairing/Non Repairing
None			

Council as Tenant

None

Section 137 Payments

Section 137 of the Local Government Act 1972 enables Parish Councils to spend up to the product of £9.93 per head of electorate for the benefit of people in the area on activities and projects not specifically authorised by other powers.

The payments made were:

Payee	Nature of Payment	£
Redenhall with Harleston TC	Car Parking contribution	100.00
TOTAL		100.00



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Accounts For the Year Ended 31st March 2024 Supporting Statement

Agency Work

During the year the Council undertook the following agency work on behalf of other authorities:

Commissioning Authority	Nature of Works	Amount
None		

Website

The following costs were incurred during the year:	50.00
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Contingent Liabilities

There are no Contingent Liabilities.	NIL
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Pensions

There are no pensionable employees.	NIL
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General Fund

£8060.54

Earmarked Funds

£589.35 CIL Money
£862.70 NCF Covid Grant
£1613.01 Neighbourhood Plan

Trust Funds

The Council does not administer any trust funds.	NIL
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Signed

Chairman

Responsible Financial Officer

Date 16th April 2024



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ACTUAL RECEIPTS & PAYMENTS 2023-2024

Balance in reserve at beginning 2023-2024		£12,273.28
Receipts (Not including CIL)		£7463.74
Income CIL	+	£0.00
		<u>£7463.74</u>
Payments (Not including CIL/Members Wards/Neighbourhood Plan)		£7401.42
Expenditure CIL	-	£1210.00
Expenditure Members Ward Village Sign	-	£0.00
Expenditure Neighbourhood Plan	-	£0.00
		<u>£8611.42</u>
Surplus	=	-£1147.68
Balance in Reserves at beginning 2022/2023		£12,273.28
<u>YEAR END BALANCE</u>		<u>£11,125.60</u>



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Community Infrastructure Levy Annual Report

Parish of Starston

Year from 1st April 2023 to 31st March 2024

Total CIL receipts for 2023/2024	NIL
Total CIL receipts retained from years:	
1.4.2015 - 31.3.2016	NIL
1.4.2016 – 31.3.2017	NIL
1.4.2017 – 31.3.2018	NIL
1.4.2018 – 31.3.2019	NIL
1.4.2019 – 31.3.2020	£185.88
1.4.2020 – 31.3.2021	NIL
1.4.2021 – 31.3.2022	NIL
1.4.2022 – 31.3.2023	£1613.47
Total CIL Expenditure for 2023/2024 as listed below	£1210.00
Total amount of CIL receipts received in 2023/2024 retained at the end of 31 st March 2024	£589.35
Total amount of CIL receipts from previous years retained at the end of 31 st March 2024	NIL

Summary of CIL expenditure during the year

Purpose	Amount
Donation to Jubilee Hall for PA System	£600.00
Quiet Lanes Posts, Low Road	£610.00

Completed by : LIBBY ALEXANDER

Position: CLERK & RFO TO STARSTON PARISH COUNCIL

Date: 15/04/24